



Council and Committees

Council

Consisting of: all Councillors

Chair: Town Mayor

Minutes Secretary: Town Clerk

Meets: 13 times per year and additionally if required by emergency business.

Time: 7.00pm on the first Tuesday of the month

Terms of Reference: the council is a corporate body, a legal entity separate from that of its members. Its decisions are the responsibility of the whole body. The council has been granted powers by Parliament including the important authority to raise money through taxation (the precept) and range of powers to spend public money.

It is responsible for decision making on the raising of the precept and for the strategic decisions affecting the community and inhabitants of Bollington.

Committees

Executive

Planning Executive Committee

Consisting of: all Councillors

Chair: Deputy Town Mayor

Minutes Secretary: Staff Member

Meets: 12 times per year

Time: 7.00pm

Terms of Reference and Delegated Authority from Council: to make decisions on behalf of the Council on planning applications submitted to Cheshire East Council and to report to Council on those decisions, EXCEPT those that cannot be dealt with in a timely fashion and those will be put to the Council.

Advisory

Asset Management Advisory Committee

Consisting of: 6 Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 6 times per year

Time: 10.00am

Terms of Reference: to make recommendations to the Town Council on the management of the Assets within the Council's approved budget.

Audit & Accounts Advisory Committee

Consisting of: 4 Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 4 times per year

Time: 10.00am

Terms of Reference: to review the effectiveness of the system of internal financial control. To monitor the budget and treasury management and to make recommendations to Council for appropriate or necessary action.

Civic Functions and Events Advisory Committee

Consisting of: 5 Councillors including the Town Mayor and Deputy Town Mayor

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 6 times per year

Time: 10.00am

Terms of Reference: to identify new events and review and plan existing events and civic functions to ensure they operate smoothly and uphold the dignity of the Council.

Finance Advisory Committee

Consisting of: all Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 2 times per year in Oct (detailed pre-budget analysis) and Nov (budget)

Time: 10.00am/7.00pm

Terms of Reference: to make recommendations to the Council on budget requirements and precept requests and to report to Council on those recommendations.

Grants Advisory Committee

Consisting of: 6 Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 2 times per year

Time: 10.00am

Terms of Reference: to evaluate grant applications and to make recommendations to Council on the amounts to be awarded to organisations.

Personnel Advisory Committee

Consisting of: 6 Councillors including the Town Mayor and Deputy Town Mayor

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 4 times per year

Time: 10.00am

Terms of Reference: to advise the Council on staffing needs, equipment and Town Hall matters and make recommendations to Council for appropriate or necessary action and to deal with grievance matters.

Standing Orders Advisory Committee

Consisting of: 4 Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 2 times per year

Time: 10.00am

Terms of Reference: to review standing orders and financial regulations and to make recommendations to Council for appropriate or necessary action.

Strategic Planning Advisory Committee

Consisting of: all Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 12 times per year

Time: 7.30pm

Terms of Reference: to consider and make recommendations to Council concerning issues of strategic relevance to Bollington. To monitor, inform and approve the work of the following seven working groups; Footpaths & Bridleways, PCSO & Fire Service, Bollington Business Forum, Destination Bollington, Environmental, Friends of Bollington Recreation Ground, and to approve/formulate suitable recommendations to Council concerning their work.

Town Plan Visions & Objectives Advisory Committee

Consisting of: all Councillors

Chair: To be elected at first meeting

Minutes Secretary: Staff Member

Meets: 4 times per year

Time: 10.00am

Terms of Reference: To develop the visions and objectives for a corporate plan for Bollington Town Council which embraces the full range of community aspirations. This would include the aspirations identified within the Neighbourhood Plan and outstanding issues from the former Town Plan. To make recommendations to the Council in support of the above aims.

Working Groups

Reporting to Strategic Planning

Bollington Business Forum

Consisting of: Non-Councillors and one Council representative (*Jon Weston*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To review and monitor the needs of Bollington's business community including the establishment of a business forum. To champion the ambitions of local business and to identify sources of help and advice to help them to develop. To make recommendations to the Strategic Planning Advisory Committee in support of the above aims.

Destination Bollington

Consisting of: Non-Councillors and one Council representative (*Andrew Langdon*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To review and monitor the tourist economy in Bollington and the factors which affect it. To work to promote the Town as a tourist destination using all appropriate media. To progress the existing tourism strategy and to review the strategy as appropriate. To make recommendations to the Strategic Planning Advisory Committee in support of the above aims.

Environmental

Consisting of: Non-Councillors and one Council representative (*Roland Edwards*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To consider appropriate environmental issues which affect the Town and report their recommendations to Strategic Planning Advisory Committee.

Friends of Bollington Recreation Ground

Consisting of: Non-Councillors and one Council representative (*Christopher Bennett*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To work closely with Cheshire East Council to promote and maintain Bollington Recreation Ground as a valuable sporting and recreational resource for Bollington people and the wider community. To identify opportunities to enhance facilities and to help source grant funding to achieve that. To make recommendations to the Strategic Planning Advisory Committee in support of the above aims.

Roads, Footpaths & Bridleways

Consisting of: Non-Councillors and one Council representative (*Angela Williams*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: to advise the Council on all matters relating to existing designated or proposed roads, footpaths and bridleways situated within the boundaries of the Town and to make recommendations to the Strategic Planning Advisory Committee for appropriate action.

PCSO & Fire Service

Consisting of: Police, Fire Service and one Council representative (*Anthony Harrison*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To review with the Police, crime and disorder issues and fear of crime in and around Bollington and to make recommendations to the Strategic Planning Advisory Committee. To make residents more aware of crime prevention initiatives. To work with Fire Service representatives to raise awareness of their access needs in our narrow streets.

Reporting to Asset Management

Civic Hall User Group

Consisting of: Non-Councillors and one Council representative (*John Whitehurst*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To review and monitor the ability of the Civic Hall and its equipment to meet the current and future needs of users and to make recommendations to the Asset Management Advisory Committee in support of the above aims.

Bollington Cross Youth Project

Consisting of: Non-Councillors and one Council representative (*Ken Edwards*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To work closely with Bollington Health and Leisure, Bollington United Junior Football Club to plan and deliver the Bollington Cross Youth Project and to source appropriate funding to achieve it. To make recommendations to the Asset Management Advisory Committee in support of the above aims.

Reporting to Civic Functions & Events

Bikefest

Consisting of: Non-Councillors and one Council representative (*Allan Williams*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To work closely with partners including currently Macclesfield & District Lions and the Adelphi Mill Group to plan and deliver the annual Bollington Bikefest. To make recommendations to the Civic Functions & Events Advisory Committee in support of the above aims.

Christmas Lights Switch On

Consisting of: Non-Councillors and one Council representative (*James Nicholas*)

Chair: Council representative

Minutes Secretary: Member of the Group

Meets: To be decided

Time: To be decided

Terms of Reference: To work closely with partners including currently Macclesfield & District Lions and the local community to plan and deliver the Christmas Lights Switch On. To make recommendations to the Civic Functions & Events Advisory Committee in support of the above aims.