



Meeting of the Personnel & Asset Management Committee

Bollington Town Hall

At 3pm on Friday 19th November 2021

Members with voting rights:

Town Mayor Cllr Johanna Maitland

Deputy Town Mayor Cllr John Stewart

Cllrs: Amanda Stott, Angela Williams, Sara Knowles and Jon Weston

Chair: Cllr Johanna Maitland

Town Clerk: Julie Mason

Declarations of Interest To receive any Declarations of Interest

Public Forum To receive comments from the public if present.

AGENDA

1. To receive and approve apologies for absence.
2. The review and approve the draft minutes from 17th September 2021 & Extraordinary Committee meeting on 05/11/21 Attached
3. To discuss matters raised from the minutes
4. To discuss the transfer of the land to Bollington Leisure and resolve actions
5. To consider the request for advertising signage outside Brookbank House To follow
6. To note the contract with Engie has ceased and agree the alternative options to be put in place Attached
7. To agree to the actions from the Risk Assessment in the Civic Hall – electricians quote Attached
8. To note the leak on the roof at the Civic Hall and the issue with the radiators at Brookbank House
9. To review the Recruitment Policy Attached

10. To note the new Employee handbook provided by Ellis Whittam and the proposed contract
Attached
11. To receive a verbal report from Cllr J Weston on the meeting on the 23rd November with the Allotment holders at Heath Road
12. To receive a report from Cllr J Weston on the land at Turner Rise and to agree a change of solicitors.

Part B

- To discuss the staffing structure in the Town Hall and agree new appointments

Date of Next Meeting: 19th January 2022