



## Meeting of the Personnel & Asset Management Committee

To be held at the Town Hall

At 10.00 am on Wednesday 20<sup>th</sup> April 2022

### Members with voting rights:

Town Mayor Cllr Johanna Maitland  
Deputy Town Mayor Cllr John Stewart  
Cllrs: Amanda Stott, Angela Williams.

**Chair:** Cllr Johanna Maitland

**Town Clerk:** Julie Mason

### Declarations of Interest

To receive any Declarations of Interest

### Public Forum

To receive comments from the public if present.

## AGENDA

1. To receive and approve apologies for absence.
2. The review and approve the draft minutes from the Monday 7<sup>th</sup> March 2022 **Attached**
3. To discuss matters raised form the minutes

*To note the asbestos works costs – Civic Hall = £890.00 and storage area £890.00  
TOTAL £1,7801.00 subject to VAT. To note a letter has been filed with the Canary Club,  
BLOG and the Art Club.*

4. The Clerk to give an update on the insurance works at the Civic Hall.
5. To agree the maternity cover for BTC employees to enter into the handbook **Attached**
6. To accept the notes from Cllr K Edwards from the meeting with Thorneycroft's Solicitors on 30<sup>th</sup> March in reference to the Bollington Health & Leisure land transfer and to make the committee aware of progress with the land drain. **Attached**

7. To consider the land transfer for allotments from Cheshire East at Harrop Road and consider the minutes from the allotment association at Harrop Road **Attached**
8. To note the repair to the Civic Hall roof at a cost of £177.60 inc VAT
9. To receive the minutes from the meeting with CHUG on 16<sup>th</sup> February 2022 and to consider a reversal of a decision to not replace the Fire Alarm System at the Civic Hall from notes supplied by BLOG from a CHUG meeting. **Attached**  
To consider the self-closing door, repair the internal door and thermostats on the radiator.
10. To agree the price increase for the hire of the Civic Hall from 30<sup>th</sup> May 2022. **Attached**
11. To note the cost of replacing the glass at the security hatch in the Town Hall for fire regulations. **Attached**
12. To agree the interview panel for the new Finance Assistant closing date 29<sup>th</sup> April 2022
13. To accept the Clerks appraisal **To Follow**

To note the next date of the Facilities Committee will be 13<sup>th</sup> June at 10am and Personnel Committee on the 22<sup>nd</sup> of June at 10am