



Minutes of the Meeting of the Finance & Audit Committee

Council Chamber, Bollington Town Hall
At 10.00 am Monday 26th September 2022

Those Present: Cllr K Edwards (KE), Cllr H Ellwood (HE) (Deputy Mayor), Cllr Johanna Maitland (JM), Cllr J Stewart (JCS) (Town Mayor) , Cllr A Stott (AS), Cllr A Williams (AW).

Chair: Cllr Amanda Stott

Officer: Julie Mason Town Clerk

Declaration of Interest – Cllr J Maitland – Bridgend Centre, Walkers are Welcome and Bollington Walking Festival, Cllr K Edwards – Civic Society, Cllr A Williams – Senior Citizens and Cllr A Stott – Senior Citizens.

Public forum time

Nobody present.

FA 26/22 To receive and approve apologies for absence:

Cllr K Larby due to feeling unwell.

FA 27/22 To note the appointment of Cllr K Larby on the Committee due to the resignation of Cllr R Edwards.

RESOLVED recommendation accepted.

FA 28/22 To receive and confirm the Minutes (FA 16/22- 25/22) of the meeting held on 25th July 2022.

RESOLVED the minutes were accepted as a true and accurate record.

FA 29/22 To receive updates from the minutes

- i) To note the insurance quote for the Mayor's Chain was adequate to cover the engraving of the past Mayors names. This was subject to a confirmation email. The Clerk had ensured photographs had been taken for reference. This would be brought to the next meeting.
- ii) The SLA had been agreed with the electrician.
- iii) To note there was an informal budget meeting in the Council Chambers with the Chair of Finance and Audit and the Clerk on Monday 3rd October 10am – 1pm.

FA 30/22 To Resolve to accept the reconciled budget for the second quarter 2022/23.

There was feedback from the Clerk on three errors under the budget headings which would be resolved before the next Full Council meeting.

The members noted the increase of utility bills and discussed options. The reserves figure was the lowest it had ever been set at and members were aware of the consequences. There was also a discussion on the legal costs for BHL and the remaining monies from Turner Rise land transfer should be allocated back into reserves.

Resolved the reconciled budget was accepted by the Committee.

FA 30/22 To consider the allocation of grants as in the enclosure pack.

- ALEX Subgroup (Parkinson's UK) - £1,000.00

RESOLVED the grant would be declined due to no reason given for what the monies were to be allocated to.

- Bollington Table Tennis- £1,000.00

RESOLVED the grant was approved for £500.00

- Bollington Art Group - £282.33

RESOLVED the grant was approved for £282.33

- Bollington Civic Society - £100.00

RESOLVED the grant was approved at £100.00

- Kerridge War Memorial Committee – £325.00

RESOLVED the grant was approved at £325.00

- Bollington Health & Leisure - £1,000.00

RESOLVED the grant was declined as thought expensive and on private land.

- Bollington Initiative Trust - £5,000.00

RESOLVED the grant was approved for £1,000.00.

- Bollington Photographic Society - £100.00

RESOLVED the grant was approved at £100.00

- Bollington Festival - £2,000.00

RESOLVED the grant was approved at £1,000.00 subject to £1,000.00 being allocated every year since 2019, the date of the last festival.

- Bollington Brass Band - £2,000.00

RESOLVED the grant was declined due to lack of feedback on previous allocated funds.

- Love Bollington Markets - £107.26

RESOLVED the grant was approved at £107.26.

- Bollington United Junior FC - £4,000.00

RESOLVED the grant was approved at £1,000.00

- Senior Citizen's Committee - £200.00

RESOLVED the grant was approved at £200.00

- Bridgend Centre - £1,801.50

RESOLVED the grant was approved at £1,801.50

- Bollington Walkers are Welcome – £70.00

RESOLVED the grant was approved at £70.00

- Bollington Borrowers - £222.59

RESOLVED the grant was declined due to lack of information.

- 2nd Bollington Rainbow Guides - £100.00

RESOLVED the grant was approved at £100.00

- Echoes of Hope - £3,000.00

RESOLVED the grant was declined due to lack of background information.

- Transition Bollington - £280.87

RESOLVED the grant was declined due to lack of information.

FA 31/22 To receive the feedback from grants allocated in 2021/22

The Administration Assistant had followed up all the grants approved last year for feedback, and it had been circulated in a pack for members. It was disappointing some organisations had not replied.

RESOLVED feedback would be a condition on the application form.

RESOLVED the bank account details on the form should match the bank statements.

RESOLVED excessive bank balances need to be explained.

FA 32/33 To accept the report from the External Auditors PKF Little John Ltd

RESOLVED the audit was accepted by Full Council.

The Chair wished to thank the Clerk for attaining a clean audit.

Cllr KE asked for a summary on the difference in the balance from 2020/21 to 2021/22.

FA 33/22 To resolve to add items to Fixed Assets Register

- Bench on Market Place = £666.51

RESOLVED the addition would be accepted on the Fixed Asset Register.

FA 34/22 To resolve to move monies from the Santander bank account and Co-op Savings Account to the Leek United.

RESOLVED £70,000 from the Santander and £10,000 from the Co-op Savings would be transferred to the Leek United. It was noted this would result in both accounts being closed.

RESOLVED Cllr A Stott, Cllr J Stewart and the Clerk would be signatures on the account.

FA 35/22 To note recommendations on the Audit held with JDH Services Ltd on Friday 15th July 2022.

RESOLVED the report was noted and the change in policy and procedure was referred to the Personnel, Policy, and Governance Committee to be held on 27th September.

FA 36/22 To confirm the Internal Auditor 2022/23

RESOLVED the Committee recommended a change of Internal Auditor from JDH Services Ltd.

RESOLVED subject to no increase in cost and approval from the Chair and the Mayor with the Clerk a change of Internal Auditor was approved.

FA 37/22 Date of Next Meeting: Monday 28th November 2022 at 10.00am in the Town Hall.

Meeting closed at 11.25 am