

**Bollington Town
Council**

**Full Council
Meeting**

Enclosures

1st November 2022

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Minutes of the Town Council meeting held at the Town Hall on the 18th October 2022 @ 7pm

Prayers

The Council received prayers from Rev Nancy Goodrich.

Present: Town Mayor Cllr John Stewart (JCS)

Cllrs Ken Edwards (KE), Helen Ellwood (HE), Ken Larby (KL), Miriat Naiga (MN), Jo Maitland (JM), James Nicholas (JN), Judy Snowball (JS) *left early*, Amanda Stott (AS), Angela Williams (AW).

Town Clerk: Julie Mason Town Manager: Harriett Worrell *left early*

Declarations of Interest

Cllr JN due to being Chair of the CEC Northern Planning Committee, Cllr JM as she was a trustee of the Bridgend, Cllr A Stott as a member of the Senior Citizens, Cllr A Williams as a member of the Senior Citizens and Cllr K Edwards as a member of the Civic Society.

Apologies

Cllr D Kent due to an appointment at Stockport Grammar School and Cllr S Butterworth due to a work commitment.

Public Forum

There were three members of the public present.

There was a resident from Pott Shrigley who wished to express views from local residents in Bollington, Adlington and Pott Shrigley who would like a Youth Club. He felt it would begin small and would allow social activities in the evening such as dances and a workshop for training in the daytime.

Both the other members of the public were one of BTC's Civic Hall User Group and came to express their concerns with Bollington Festival removing them from the Civic Hall in May 2024. They had to move for the Art Club and BLOG for two and half weeks and to be moved for the festival would seriously affect their business. It was unsettling as this was his own source of income and it had taken time to recover from Covid.

One member left at 7.40pm, two left at 8.20pm.

119/22 To receive the minutes of the meeting on 6th September 2022 (minute ref Nos 106/22 – 118/22)

Cllr JM recommended an amendment 'Cllr K Larby was co-opted for the East Ward as opposed to the West Ward.'

RESOLVED subject to the above amendment the minutes were accepted as a true and accurate record.

120/22 To receive updates from the minutes

There were no updates from the minutes.

121/22 To receive the Town Mayor's announcements

The following announcements were noted:

| | | |
|-----------------------------------|----------|----------------|
| Facilities Committee | 31/10/22 | 10 am |
| Community & Environment Committee | 08/11/22 | 7 pm |
| Planning & Town Committee | 22/11/22 | 7 pm |
| Finance & Audit Committee | 28/11/22 | 10am |
| Ward Walk | October | Cllrs AS & JN. |

122/22 To receive report from Cheshire East Councillors

At the Corporate Policy meeting on 6th October the committee will be receiving a report detailing the financial position of Cheshire East as at the end of quarter one. The report is showing a pressure on the council's annual budget of £11.6m. Following two years of accurate forecasting of the budget, the current pressures caused by the Public Sector pay awards, unprecedented rates of inflation, and to a lesser degree the ongoing impact of Covid. The Council is working to mitigate these pressures whilst maintaining the delivery of services. At a meeting of the Highways and Transport committee on 22 September the committee supported the proposed Speed Management Strategy as part of a suite of new strategies which may be of interest to the Town Council. Northern Planning Committee to be held on 16 November - the agenda will be published five working days beforehand. Cllr KE debated the consultations from Cheshire East Council and asked for the Transport 20 Plenty to be taken to the T, T Working Group.

123/22 To accept the minutes and resolutions from the Council Committees:

COMMUNITY & ENVIROMENT COMMITTEE 11/10/22 CE 121/22 – CE

143/22

CE124/22 Bollington Festival's request to use the Civic Hall

The Clerk spoke on the background of the decision about the be undertaken.

RESOLVED: the Town Council did not support the removal of the Civic Hall Users at the expense of the Bollington Festival. The dates which were free would be offered to the Bollington Festival.

CE124/22 Lighting of the sycamore tree at Bollington Cross

RESOLVED: there would be four Christmas trees and the sycamore tree would not be lit at Bollington Cross.

CE131/22 To consider support for the Cost-of-Living Crisis

RESOLVED: That a warm space in the Community Centre is trialed in November without using the Rainow bus for transport services, funded by the remaining Covid 19 monies, and reviewed before December.

RESOLVED: That BTC does not pursue a hot meal in the Civic Hall or Poachers Inn but assesses needs from the warm space trial.

CE132/22 To resolve to agree a cinema night at the Civic Hall

RESOLVED: This would not be pursued as it was unsuccessful at the last attempt.

CE133/22 To resolve to agree the use of the remaining horticulture budget for 2022-23 and make recommendations

RESOLVED: that up to £1,000 is used to purchase additional hanging baskets/planters, subject to locations being identified, and the purchase of compost to support the volunteer's winter planting.

Cllr Judy Snowball left the meeting at 8.15pm

RESOLVED the C & E Minutes were accepted as a true and accurate record

FINANCE & AUDIT COMMITTEE 26/09/22 FA 16/22 – 25/2

RESOLVED to approve the Grants as in the enclosure pack

RESOLVED to approve External Auditors report from PKF Little John Ltd

RESOLVED to approve the Internal Auditor for 2022/23 to be Rachel Pearson from Account Ant

RESOLVED to accept the reconciled budget 2022/23

RESOLVED the F & A Committee Minutes were accepted as a true and accurate record.

The Town Manager left at 8.30pm

PERSONNEL, POLICY & GOVERNANCE COMMITTEE 27/09/22 PPG 12/22 – 19/22

Members discussed the motion 'Compassion in Politics'

RESOLVED the wording would be as follows '*Bollington Town Council affirms its commitment to operating with compassion, inclusion, respect, and kindness*'.

RESOLVED the Clerk would bring the Civility & Respect Pledge from NALC to Full Council to consider.

See Enclosure Pack

RESOLVED the Information & Data Protection Policy was accepted by the Committee

The document to agree for the Working Groups to sign to approve their names being published in the minutes was rejected.

RESOLVED the Committee recommended this piece of documentation was not accepted and the Terms of Reference for each Working Group was adapted to the cover the name of a non-Cllr would be shared in the minutes. The members would then have the option to not allow their name to be share. The privacy policy on the BTC website covered the Council.

To agree Information Security Policy

RESOLVED the Policy was accepted.

To agree Data Protection Impact Assessment Policy

RESOLVED the Policy was accepted.

RESOLVED the Clerk would organise training within budget for Cllrs to assist operating on your own device away from the Town Hall.

RESOLVED the Clerk and Cllr JM would adapt the document and then it would be signed by Cllrs to ensure no breach.

To agree Legitimate Interests for photographs for Civic Community Events organised by BTC

RESOLVED the Committee did not accept if photographs were taken in a public place there was a necessity to ask the individuals to sign a document. They felt a verbal consent was sufficient.

To agree Communications & Engagement Policy

It may not be possible for the Council to respond to comments or queries on social media. To ensure a response, residents should contact the staff using the methods shown on the website contact us webpage

It was recommended the removal of these words and the Clerk to set up an independent FB profile, so it did not interact with the staff's personal profile. This would lead to the staff ensuring the FB posts were responded to accordingly.

RESOLVED subject to the above amendments the policy was accepted.

To note the Corporate Plan is being revisited by the Chair of the Committees on 28th October

RESOLVED the P, P & G Committee Minutes were accepted as a true and accurate record.

PLANNING & DEVELOPMENT COMMITTEE 04/10/22 PT 110/22 – PT 120/22

PT 117/22 To approve Ashbrook Road junction improvements

The improvements at Ashbrook Road junction had been investigated by the Clerk for nearly six months. The junction was not in the conservation area and CE Highways had given verbal authority for the Town Council to improve the current situation if the contractor is street works accredited. There had been many complaints about the standard of the junction in the main due to safety and the parking of vehicles from the residents. The Clerk had tried to quote 'like to like' but it was beyond the budget the TC could afford. There had been a suggestion of grassing the area and removing the wall around the tree and the Town Wardens cutting the grass. This was the most cost-effective route. The Quotes were as follows;

Quote A - £18,598.00 plus VAT plus turf @ £2,508.00

Quote B - £10,772.00 no VAT including turf

Quote C - Refused to quote

The Committee recognised there was only £5,000 in the budget for Ashbrook Road.

RESOLVED Quote B was accepted subject to a report from Cllr S Butterworth on the process of Crown Funding to match fund the remaining funds.

124/22 To agree the response and next stages to Peaks & Plains on the proposed affordable development at Coope Road.

The new proposal had been circulated to Full Council.

The Council asked the Clerk to enquire with Peaks and Plains for a full housing needs assessment before the Council could make a decision on whether to support the application.

125/22 To note the report from the Clerk on the Elections in May 2023 and make any resolutions on agree actions

The Clerk had written a report on the elections in May 2024 and the open courses available for candidates and the estimated period of purdah.

RESOLVED the Councillors would conduct an open meeting to publish how to become a Town Councillor and what it involves.

126/22 To receive the report on the Youth Council actions to date

The Chair communicated the actions to date and there had been a meeting held on Friday 14th October with the Task Group.

RESOLVED Cllr JS would replace Cllr KL on the Task Group.

127/22 To consider Planning Applications which require Comments before the next Planning and Development Meeting

22/3925M

15 COOPE ROAD, BOLLINGTON, SK10 5AE

Rear conservatory extension

RESOLVED NO OBJECTION

22/3962M

96 SOUTH WEST AVENUE, BOLLINGTON, SK10 5DS

Existing garage conversion to create new kitchen with associated external alterations

RESOLVED NO OBJECTION

22/3995M

7 BEECHWAY, BOLLINGTON, SK10 5NN

Single storey side and rear extension

RESOLVED NO OBJECTION

128/22 To note the balance of Accounts Co-op Current - £7,753.50 Co-op Savings - £20,052.49 Natwest - £85,287.37, Santander £70,000.00 = £183,093.36

RESOLVED to approve the Accounts for Payment dated 04/10/22 at £27,619.02 inc VAT £1,592.18 plus Receipts - £116,742.32

The information had been inspected by the Town Mayor Cllr J Stewart and the Chair of Finance & Audit Committee Cllr Amanda Stott

PART B

Under Standing Orders 3d - Exclusion of the Public.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential natures of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

It was **Resolved** to move to Part B

To Resolve to accept the P, P & G Committee minutes from 27/07/22

RESOLVED the minutes were accepted as a true and accurate record

129/22 To note the next Full Council meeting to be held on 1st November 2022 at the Town Hall.

Meeting closed at 9.35pm

Signed:.....

Date:.....

Cheshire East Councillors' report to Bollington Town Council – 21 October 2022

At the Council meeting on 19 October the Deputy Leader, Cllr Craig Browne confirmed the current position of the SADPD with regards to the final approval of the Inspector.

www.cheshireeast.gov.uk/sadpd

The inspector concluded that the Plan can be adopted subject to the inclusion of some modifications – these are summarised on pages 5 and 6 of the report. Final adoption of the Plan will go to full council on 14 December. The Plan will subsume all the former plan of the borough councils.

Cheshire East are offering grants of between £250 and £1000 to organisations to help set up or improve existing warm spaces for the community this Winter.

More information and help can be found at www.cheshireeast.gov.uk/costofliving

Also approved by the council is the new Members' Code of Conduct. The report mentions that many Town & Parish councils adopt the code of the principal authority.

Attached to this report is a notice of motion that was supported by Cheshire East at the recent council meeting, this may be of interest to the Town Council.

Northern Planning is to be held on 16 November - the agenda will be published five working days beforehand.

Link to the Cheshire East consultations page: [Consultations in Cheshire East](#)

BOLLINGTON TOWN COUNCIL BUDGET REPORT

| | Forecast to 31.03.23 | Forecast to 31.03.24 | Difference |
|---|-------------------------|-------------------------|-------------------|
| ADMINISTRATION | | | |
| Audit & GDPR | 2,283.00 | 2,300.00 | 17.00 |
| Broadband & phones | 2,411.61 | 2,200.00 | - 211.61 |
| Equipment | 925.41 | 1,000.00 | 74.59 |
| Staff Expenses | 148.00 | 300.00 | 152.00 |
| Insurance | 3,329.88 | 4,000.00 | 670.12 |
| IT Support | 4,000.09 | 4,200.00 | 199.91 |
| Refreshments | 200.00 | 200.00 | - |
| Photocopier | 1,500.00 | 1,500.00 | - |
| Stationery | 850.00 | 850.00 | - |
| Subscriptions | 6,692.04 | 3,500.00 | - 3,192.04 |
| Staff training | 1,250.00 | 500.00 | - 750.00 |
| Website | 500.00 | 500.00 | - |
| Councillor training | 350.00 | 500.00 | 150.00 |
| Newsletter | 4,617.50 | 5,000.00 | 382.50 |
| ADMINISTRATION TOTAL | 29,057.53 | 26,550.00 | - 2,507.53 |
| BROOKBANK HOUSE | | | |
| Repairs | 1,036.70 | 1,500.00 | 463.30 |
| Utilities | 235.00 | - | - 235.00 |
| BROOKBANK HOUSE TOTAL | 1,271.70 | 1,500.00 | 228.30 |
| CIVIC & COMMUNITY EVENTS | | | |
| Christmas Festive Lights | 10,000.00 | 5,500.00 | - 4,500.00 |
| Christmas light switch on | 4,000.00 | 9,500.00 | 5,500.00 |
| Christmas Eve | 1,925.00 | 1,500.00 | - 425.00 |
| Civic dinner | | 2,000.00 | 2,000.00 |
| Mayor making | 27.40 | 100.00 | 72.60 |
| Civic Sunday | 500.00 | 500.00 | - |
| Coronation (Jubilee) | 725.05 | 500.00 | - 225.05 |
| Remembrance Sunday | 925.00 | 500.00 | - 425.00 |
| Scarecrow event | 18.99 | 50.00 | 31.01 |
| School award/Youth Co | 200.00 | 500.00 | 300.00 |
| Town assembly | 200.17 | 200.00 | - 0.17 |
| Recognition in the Con | 350.00 | 350.00 | - |
| School visits | | 50.00 | 50.00 |
| CIVIC & COMMUNITY EVENTS TOTAL | 18,871.61 | 21,250.00 | 2,378.39 |
| CIVIC HALL | | | |

| | | | | |
|--|------------------|------------------|---|-----------------|
| Administration | 750.78 | 750.00 | - | 0.78 |
| Business rates | 4,840.30 | 5,000.00 | - | 159.70 |
| Cleaning | 2,500.04 | 2,200.00 | - | 300.04 |
| Repairs & maintenance | 9,923.90 | 4,000.00 | - | 5,923.90 |
| Utilities | 9,000.00 | 19,000.00 | - | 10,000.00 |
| Library expenses | 4,000.07 | 4,000.00 | - | 0.07 |
| Civic Hall Compliance | - | 3,959.00 | - | 3,959.00 |
| CIVIC HALL TOTAL | 31,015.09 | 38,909.00 | | 7,893.91 |
| CIVIC RESPONSIBILITIES | | | | |
| Former Mayor | 748.49 | 900.00 | - | 151.51 |
| Regalia | 800.00 | 250.00 | - | 550.00 |
| Allowance | 1,025.00 | 1,025.00 | - | - |
| Tributes | 38.47 | - | - | 38.47 |
| Room hire | 50.00 | - | - | 50.00 |
| CIVIC RESPONSIBILITIES TOTAL | 2,661.96 | 2,175.00 | | 486.96 |
| COMMUNITY & ENVIRONMENT | | | | |
| Defibrillator maintenanc | 250.00 | 250.00 | - | - |
| Horticulture | 5,770.00 | 2,000.00 | - | 3,770.00 |
| Community assets | 1,100.00 | - | - | 1,100.00 |
| Cleaning Adlington Rd P | 3,600.00 | - | - | 3,600.00 |
| Repairs to Adlington Rd | 1,000.00 | - | - | 1,000.00 |
| COMMUNITY & ENVIRONMENT TOTAL | 11,720.00 | 2,250.00 | | 9,470.00 |
| GRANTS | | | | |
| Grants 2022/23 | 14,000.00 | 14,500.00 | - | 500.00 |
| Road closure | 1,000.00 | 500.00 | - | 500.00 |
| GRANTS TOTAL | 15,000.00 | 15,000.00 | | - |
| PERSONNEL | | | | |
| | | | | |
| Employer's pension | 24,823.45 | 24,823.45 | - | - |
| Employer's NIC | 21,118.39 | 21,118.39 | - | - |
| Public sector pay award | 11,550.00 | - | - | 11,550.00 |

| | | | |
|--|-------------------|-------------------|-------------------|
| PERSONNEL TOTAL | 152,855.12 | 153,856.84 | 1,001.72 |
| FACILITIES (PERSONNEL & ASSETS) | | | |
| Allotments | 3,185.88 | 8,000.00 | 4,814.12 |
| Public Toilet Cleaning | | 3,600.00 | 3,600.00 |
| Assets | 666.51 | 5,000.00 | 4,333.49 |
| Tools-Town Warden | 660.89 | 500.00 | - 160.89 |
| Bridgend Loan | - | 3,520.00 | 3,520.00 |
| Van insurance | 798.29 | 850.00 | 51.71 |
| Assets maintenance | 1,000.00 | 1,000.00 | - |
| Town Warden Clothing | 499.95 | 250.00 | - 249.95 |
| Public Works Loans Boar | 3,518.00 | | - 3,518.00 |
| Public Toilets Adlington | - | 500.00 | 500.00 |
| Van running costs | 2,200.00 | 2,200.00 | - |
| PERSONNEL & ASSETS TOTAL | 12,529.52 | 25,420.00 | 12,890.48 |
| PLANNING & TOWN | | | |
| Footpaths | 1,000.00 | 500.00 | - 500.00 |
| Gritting & flooding | 3,941.92 | 3,000.00 | - 941.92 |
| Transport initiatives | 3,623.30 | 1,000.00 | - 2,623.30 |
| Ashbrook Road junction | 5,000.00 | - | - 5,000.00 |
| Town maintenance | 1,000.00 | 1,500.00 | 500.00 |
| PLANNING & TOWN TOTAL | 14,565.22 | 6,000.00 | - 8,565.22 |
| TOWN HALL | | | |
| Business rates | 6,487.00 | 6,600.00 | 113.00 |
| Cleaning | 5,000.00 | 3,500.00 | - 1,500.00 |
| Horticulture | 45.00 | 500.00 | 455.00 |
| Repairs & maintenance | 3,000.00 | 2,000.00 | - 1,000.00 |
| Utilities | 5,000.09 | 10,000.00 | 4,999.91 |
| Compliance | 1,000.00 | 3,230.00 | 2,230.00 |
| TOWN HALL TOTAL | 20,532.09 | 25,830.00 | 5,297.91 |
| NET TOTAL OF OUTGOINGS | 310,079.84 | 318,740.84 | 8,661.00 |
| VAT ???? | 9,082.61 | | - 9,082.61 |
| EARMARKED RESERVES | | | |
| Town Hall | 12,785.00 | 10,000.00 | - 2,785.00 |
| Land transfer BHL | 1,000.00 | | - 1,000.00 |
| Bollinton Cross Youth | | 2,000.00 | |
| Brookbank House | | | - |

| | | | | |
|---------------------------------|-----------------------------|-------------------|-------------------|--------------------|
| | Civic Hall improvements | | - | |
| | Civic responsibilities | | - | |
| | Christmas lights | | - | |
| | Elections | 6,000.00 | | |
| | Town van | | - | |
| | Pool Bank car parking space | 3,000.00 | 3,000.00 | |
| | Turner Rise legal fees | 750.00 | - | 750.00 |
| | Neighbourhood Plan | | | - |
| | Turner Rise | 3,000.00 | - | 3,000.00 |
| | Grants | 5,730.00 | 600.00 | - 5,130.00 |
| EARMARKED RESERVES TOTAL | | 23,265.00 | 21,600.00 | - 9,665.00 |
| GENERAL RESERVES | | | | |
| | General reserves | | | - |
| GENERAL RESERVES TOTAL | | - | - | - |
| GROSS TOTAL OF OUTGOINGS | | 342,427.45 | 340,340.84 | - 10,086.61 |
| INCOME | | | | |
| | Town Hall | 558.46 | 500.00 | - 58.46 |
| | Brookbank House | 5,000.00 | 6,000.00 | 1,000.00 |
| | Civic Hall | 32,034.12 | 33,000.00 | 965.88 |
| | Library | 4,000.00 | 4,000.00 | - |
| | Mayor Making | | 2,000.00 | 2,000.00 |
| | Allotments | 625.00 | 650.00 | 25.00 |
| | Bridgend Loan | 3,517.92 | 3,520.00 | 2.08 |
| | VAT | | | - |
| | EV project | 1,760.50 | | - 1,760.50 |
| | Precept | 220,000.00 | 220,000.00 | - |
| | Sundry | 222.65 | | - 222.65 |
| | Assets | 520.00 | | - 520.00 |
| NET TOTAL INCOME | | 268,238.65 | 269,670.00 | 1,431.35 |
| | VAT | 6,620.65 | | - 6,620.65 |
| GROSS TOTAL INCOME | | 274,859.30 | 269,670.00 | - 5,189.30 |

Estimated Balance for 31 March 2021

| | New Estimate |
|--|-------------------------|
| Income | |
| Balance 31 March 2023 | £ 107,000 |
| Plus Precept 2020-2021 | £ 220,000 |
| Plus Estimated Income 2020-2021 | £ 49,670 |
| Total Income | £ 376,670 |
| Expenditure | |
| Estimated Expenditure 2022 - 2023 | £ 314,824 |
| Ear Marked Reserves | £ 21,600 |
| General Reserves | |
| Total Expenditure | £ 336,424 |
| Estimated Balance 31 March 2023 | £ 40,246 |



Minutes of the Youth Council Working Group held on Teams

at 10.00 am on Friday 14th October 2022

Present; Town Mayor: Cllr John Stewart
Members Ken Edwards, Jo Maitland and Julie Mason.

To receive any Declarations of Interest

None declared

1. Elect a Chair

It was agreed Cllr Jo Maitland would be Chair for this meeting, but Cllr H Ellwood would be asked if she would like to be Chair and if agreeable would Chair the Task Group.

2. To receive apologies

Cllr H Ellwood due to holidays and Cllr K Larby due to a hospital visit.

3. To note the following meetings had been held with the Mayor, Cllr Jo Maitland, the Town Clerk and the Town Manager.

The following meetings had been held.

12th September St Gregory's Primary School

14th September Bollington Cross Primary School

15th September St Johns Primary School

21st September Dean Valley Primary School

4th October Tytherington High School

The feedback from the Mayor was it was very successful engagement and the schools were on board with the Town Council's Youth Council.

The pupils had given some ideas, some which were very good and could be explored but some were unachievable but all positive engagement. The school wanted it to be outside school hours in general as they wanted no accountability for moving children from school to the Town Hall. Year 5 and 6 were engaged with in the primary schools with the exception of St Johns Primary School and St Gregory's Primary School where it was the whole school and in Tytherington High School where the Bollington children were separated into Key stage 3 and 4.

4. To agree Aims and Objectives of the Youth Council.

Number of Candidates

RESOLVED there would be 2 pupils from each primary school and 4 pupils from the High School which would result in 12 members.

Selection Process

RESOLVED the school would select the pupils for the Youth Council. The school would be encouraged to involve other pupils to attend in the public forum time.

RESOLVED the Youth Consort would attend the Youth Council meetings and participate at his discretion.

Number of Meetings in the electoral year

RESOLVED there would be 10 meetings a year with the exception of August and December. The meetings would be the first Monday of every month, but this was negotiable after speaking with the members.

RESOLVED the Task Group would organise a welcome meeting on the 5th December and hold the first meeting in January 2023.

RESOLVED the meetings would be held from 4pm to 5pm and no more than one and half hours. This again was subject to the Youth Council's agreement

Terms of Reference

The Clerk would draft a TOR and then let the Youth Council decide the final details.

Input from Councillors and Staff

RESOLVED two members of the Task Group would be represented at each meeting depending if they have a DBS check on file with the Town Council. It was agreed that if there was no hard copy they could not attend.

It was agreed that agendas and minutes would be supported by the Town hall Administration team.

RESOLVED the Clerk would be provided administrative support to the Clerk the Youth Council meetings and the Mayor would help Chair the first meeting.

The contact details for emergency

The Clerk would make contact with the schools for best practice for communication, consent and contact details in case of an emergency for the members.

5. Terms of Reference for the Task Group

It was agreed the group required TOR.

RESOLVED the Clerk would arrange a draft TOR to be circulated at the next meeting and the Task Group would continue for a year to support the group.

Date of next meeting would be on the Friday 18th November at 2pm

Meeting closed at 11.15am

| Item | Payment Method | Description | Net | VAT | Total Amount Due |
|---|----------------|---|------------------|----------------|------------------|
| Administration | | | | | |
| Axon | DD | Microsoft Monthly Licencing Oct Inv | £261.27 | £52.25 | £313.52 |
| BT | DD | Phone and Broadband Oct 2022 | £101.75 | £20.35 | £122.10 |
| ChALC | BACS | Councillor Training - Ellwood | £25.00 | £0.00 | £25.00 |
| HMRC | BACS | DBS - Ken Edwards | £18.00 | £0.00 | £18.00 |
| O2 | DD | Town Warden Mobile Sept Inv | £23.11 | £4.62 | £27.73 |
| O2 | DD | Town Warden Mobile Sept Inv | £23.11 | £4.62 | £27.73 |
| Tecnikk Computers | BACS | P Clare laptop Clean | £55.00 | £11.00 | £66.00 |
| TCS | BACS | Professional Fees Payroll 3 Months to 30/9/22 | £156.00 | £31.20 | £187.20 |
| Waitrose (JM) | Debit Card | Coffee | £14.00 | £0.00 | £14.00 |
| Total Administration | | | £677.24 | £124.05 | £801.29 |
| Civic and Community Events | | | | | |
| Iam Print | BACS | Remembrance Sunday service sheets | £200.00 | £40.00 | £240.00 |
| Total Civic and Community Events | | | £200.00 | £40.00 | £240.00 |
| Town Hall | | | | | |
| Amazon | BACS | Dustpan & brush/Broom | £18.31 | £3.66 | £21.97 |
| Ansa | BACS | Waste Collection 1/7/22 - 30/9/22 | £128.47 | £25.70 | £154.17 |
| Bollington Office and Window Cleaning | BACS | Cleaning Town Hall Toilets Sept 2022 | £132.00 | £0.00 | £132.00 |
| Bollington Office and Window Cleaning | BACS | Cleaning Town Hall Toilets Oct 2022 | £167.00 | £0.00 | £167.00 |
| Cutler Cleaning Services | BACS | Hand Towels/Toilet Roll/Glass Cleaner | £105.77 | £21.15 | £126.92 |
| J A Hyde | BACS | Materials and repair leaking roof | £165.00 | £33.00 | £198.00 |
| PHS Group | DD | Sanitary Bins 26/8/22 | £48.00 | £9.60 | £57.60 |
| WME - Gas-Annex | DD | 31/08/22 - 30/09/22 Invoice | £245.94 | £49.19 | £295.13 |
| WME - Elec | DD | 01/09/22 - 30/09/22 Invoice | £139.28 | £6.96 | £146.24 |
| Total Town Hall | | | £1,149.77 | £149.27 | £1,299.04 |
| Civic Hall | | | | | |
| Amazon | BACS | Signs for the community | £21.64 | £4.34 | £25.98 |
| Ansa | BACS | Waste Collection 1/7/22 - 30/9/22 | £130.08 | £26.02 | £156.10 |
| Cheshire East BC | BACS | Civic Premises Licence | £10.50 | £0.00 | £10.50 |
| J A Hyde | BACS | Materials and repair leaking roof | £100.00 | £20.00 | £120.00 |
| John Worth | BACS | Engineer to sevice and replace faulty taps | £388.30 | £77.66 | £465.96 |
| John Worth | BACS | Repair Ladies/Gents WC civic hall | £85.00 | £17.00 | £102.00 |
| PHS Group | DD | Sanitary Bins 26/8/22 | £48.00 | £9.60 | £57.60 |
| Waterplus | BACS | 6/09/22 - 05/10/22 Library Water | £304.09 | £0.00 | £304.09 |
| WME - Gas | DD | 31/08/22 - 30/09/22 Invoice | £151.28 | £7.56 | £158.84 |
| WME - Elec | DD | 01/09/22 - 30/09/22 Invoice | £92.80 | £4.64 | £97.44 |
| Total Civic Hall | | | £1,331.69 | £166.82 | £1,498.51 |
| Civic Responsibilities | | | | | |
| Aldi (HW) | BACS | Civic Awards - Refreshments water/juice | £3.63 | £0.73 | £4.36 |
| Aldi (HW) | BACS | Civic Awards - Refreshments biscuits/cookies | £9.20 | £0.99 | £10.19 |
| Coop (HW) | BACS | Civic Awards - Refreshments Fresh Juice | £2.37 | £0.48 | £2.85 |
| Coop (HW) | BACS | Civic Awards - Refreshments Milk, Sugar, flowers | £12.30 | £0.00 | £12.30 |
| Iceland (HW) | BACS | Civic Awards - Refreshments savouries | £4.00 | £0.00 | £4.00 |
| The Washing Well | BACS | Civic Awards Ironing service 18.10.22 | £38.00 | £0.00 | £38.00 |
| Total Civic Responsibilities | | | £69.50 | £2.20 | £71.70 |
| Grants | | | | | |
| | | | | £0.00 | £0.00 |
| Total Grants | | | £0.00 | £0.00 | £0.00 |
| Community and Environment | | | | | |
| BGM Tree Care | BACS | CH Grass cutting Aug 2022 | £120.00 | £0.00 | £120.00 |
| BGM Tree Care | BACS | CH Grass cutting Sept 2022 | £120.00 | £0.00 | £120.00 |
| BGM Tree Care | BACS | CH Clearance and replanting of the remembrance garden | £500.00 | £0.00 | £500.00 |
| Bollington Office and Window Cleaning | BACS | Cleaning Adlington Toilets Sept 2022 | £300.00 | £0.00 | £300.00 |
| Bollington Office and Window Cleaning | BACS | Cleaning Adlington Toilets Oct 2022 | £300.00 | £0.00 | £300.00 |
| PHS Group | DD | Sanitary Bins 26/8/22 | £48.00 | £9.60 | £57.60 |
| Total Community and Environment | | | £1,388.00 | £9.60 | £1,397.60 |
| Earmarked Reserves | | | | | |

| | | | | | |
|--|------------|--|--------------------------|----------------|--------------------------|
| | | | | £0.00 | £0.00 |
| Earmarked Reserves | | | £0.00 | £0.00 | £0.00 |
| Planning and Town | | | | | |
| | | | | £0.00 | £0.00 |
| Total Planning and Town | | | £0.00 | £0.00 | £0.00 |
| Personnel & Assets | | | | | |
| Bill & Ben Skip Hire | BACS | Allotments - Ovenhouse lane Skip Hire | £133.33 | £26.67 | £160.00 |
| Chelford Farm Supplies | BACS | Hedgetrimmer/battery/visor/helmet/cleaning fluid | £494.43 | £91.45 | £585.88 |
| Fuel Genie | Debit Card | Petrol Van September 2022 | £41.43 | £8.29 | £49.72 |
| Total Assets | | | £669.19 | £126.40 | £795.59 |
| Personnel | | | | | |
| HMRC | BACS | PAYE and NIC Oct | £1,496.19 | £0.00 | £1,496.19 |
| Cheshire Pension Fund | BACS | Pension Oct 2022 | £2,133.26 | £0.00 | £2,133.26 |
| Staff Salaries | BACS | Salaries Oct 2022 | £6,872.10 | £0.00 | £6,872.10 |
| Total Personnel | | | £10,501.55 | £0.00 | £10,501.55 |
| Total Payments For October 2022 | | | £15,986.94 | £618.34 | £16,605.28 |
| | | | | | |
| Receipts | | | | | |
| Allotment Rentals | | | £46.00 | | |
| Bridgend Centre Loan | | | £306.32 | | |
| Civic Hall Bookings- Monthly Regular | | | £3,776.62 | | |
| Civic Hall Bookings- Individual Events | | | £520.00 | | |
| Cheshire East Precept | | | £0.00 | | |
| Recharge Civic Hall | | | £0.00 | | |
| HMRC - VAT reclaim | | | £0.00 | | |
| Total Receipts For October 2022 | | | £4,648.94 | | |
| | | | | | |
| Approved by: | | | Councillors: | | |
| Bollington Town Mayor | | | Cllr John Stewart | | 1st November 2022 |
| Chair of Finance and Grants | | | Cllr Amanda Stott | | 1st November 2022 |