

**Bollington Town  
Council  
Facilities  
Meeting  
Enclosures  
3<sup>rd</sup> April 2023**

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## **Minutes of the Meeting of the Facilities Committee in the Town Hall, Bollington Town Hall at 10.00am on Monday 27<sup>th</sup> February 2023.**

### **Those Present:**

Cllrs: Ken Edwards (KE), Jo Maitland (JM), James Nicholas (JN), Judy Snowball (JS), John Stewart - Town Mayor (JCS).

**Chair:** Cllr James Nicholas

**Town Clerk:** Julie Mason

### **Declarations of Interest**

None declared

### **Public**

Nobody present.

### **FC 06/23 To receive and approve apologies for absence:**

Cllr A Stott due to feeling unwell.

### **FC 07/23 To receive and approve the minutes of the Facilities Committee meeting held on 23<sup>rd</sup> January 2023 (FC 01/23 – 05/23)**

**RESOLVED** the minutes were accepted as a true and accurate record.

### **FC 08/23 Matters raised from the minutes.**

#### Turner Rise land transfer

The Clerk reported this was in progress and our solicitor had been advised that it was subject to being left as open space.

#### Legal costs

The Clerk reported the legal dispute of costs charged to BTC has now been resolved at a lower cost.

#### Paint the kitchen and potholes at the Civic Hall

It was noted that these tasks had been completed by the Town Wardens.

#### Utility Door at Civic Hall

Still outstanding

#### Sale of plastic barriers

It was noted despite efforts by the Town Hall team the barriers would not sell.

**FC 09/23 To note the following payments.**

- *Change of costs at John Worth Plumber for Civic Hall = £1,944.00 + £388.80 = £2,332.80 (Quote was £1,534.00 plus VAT)*
- *Water Heater in the Town Hall – £101.02 + plus VAT*

**FC 10/23 To receive the minutes from the Allotment Working Group on 1<sup>st</sup> February and make a decision of charges for the new site and to also resolve the company to make access.**

**RESOLVED** the Minutes from the Working Group were accepted as a true and accurate record.

**RESOLVED** there would be no charge for the first year of occupancy at the new site.

The Clerk had gained quotes to gain access to the new allotments site.

- Quote A = £3,500.00 exc VAT
- Quote B = £16,790.00 exc VAT
- Quote C = To follow

It was agreed to defer this until the next Full Council meeting on 7<sup>th</sup> March when all three quotes were available.

To note costs to date as follows; £349.67 for searches, £1,050.00 for CE legal fees, £450.00 surveyors' costs = £1, 849.67 ex VAT

plus £650.00 Bowcock & Pursaill = £2,499.67 ex VAT

**RESOLVED** the legal costs were accepted.

**FC 11/23 To discuss the quote from James Ashbrook Ltd for extra car parking spaces at Poolbank car park reference Section 106 monies.**

The TC held £3,000 in Section 106 monies to increase car parking spaces at Pool Bank car park. The Clerk had met with a company for a quote and suggestions for extra spaces. The company were road safety accredited and had made recommendations to gain two extra spaces to the left-hand side of the entrance. They had quoted £3,355.00.

The Clerk had contacted Cheshire East for advice and a meeting.

The Committee requested the item was deferred to gain more information.

**FC 12/23 To discuss the Civic Hall charges and to note last increase was June 2022.**

The Civic Hall charges had been increased in June 2022. Due to the proposed increase in electricity and gas charges the Committee debated the increase in hire costs for the next year.

**RESOLVED** the Committee recommended an increase of 10% across all charges subject to Full Council's agreement.

Cllr JCS asked the Clerk to do a summary of all costs and revenue of the Civic Hall to present to Full Council.

**FC 13/23 To approve extra tables for the Civic Hall**

The Art Group had requested extra tables at the Civic Hall and it was noted that CR8 were using two each week at the Town Hall.

**RESOLVED** the Town Council would purchase an extra 5 tables at a cost of £450.00 subject if there are any cheaper options available second hand.

**FC 14/23 To accept the Town Hall Working Group Minutes from 21<sup>st</sup> February 2023.**

**RESOLVED** the minutes were accepted as a true and accurate record.

The THWG recommended appointing a building surveyor to gain quotes to make the Town Hall accessible to visitors and energy efficient after gaining quotes as follows.

Quote A - £4,770.00 plus VAT

Quote B - £ 2,500.00 plus VAT

Quote C - £ £4,500 plus VAT

**RESOLVED** Quote A would be instructed to gain quotes for the improvements in the Town Hall.

**FC 15/23** To make a decision on the adoption of the CCTV at the Recreational Ground after receiving the following costs for improvements.

- Quote A – No quote as existing system was very old.
- Quote B – £1,827.40 plus VAT
- Quote C - To follow.

To note the PCC grant application was unsuccessful.

The Committee debated the advantages of adopting the CCTV at the recreational ground.

They were not working satisfactorily and neither Cheshire East or Macclesfield Town Council would take responsibility for the cameras. The camera did not cover the gentlemen's toilets.

This would now not include the extra camera over the skate park.

There was a debate about if there was a benefit in obtaining the CCTV at an extra cost both financially and staff time.

It was agreed this would be deferred until more information was obtained and other grant funding sources followed up.

**FC 16/23 Date of the Next meeting: 3<sup>rd</sup> April 2023 at 10am in the Town Hall**

Meeting closed at 11.25am

Signed: .....

Dated: .....

## Quote civic hall

[REDACTED]  
Mon 27/02/2023 13:57  
[REDACTED]

**CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.**

Hi [REDACTED] here is email you wanted!  
Regards  
[REDACTED]

Hi [REDACTED]  
Happy New Year!  
After meeting [REDACTED] today he asked me to look at the side panel to the pull out seating we can replace this as is @ £130 plus vat or as a solid covered which would be much neater @ £210 plus vat we also discussed the track over the storage room which ideal could do with being replaced and curtains re hung cost £100 plus vat  
Let me know if you are happy to proceed  
Kind regards  
[REDACTED]  
[REDACTED]  
[REDACTED]

*The Global demand for manufacturing components has increased ten-fold over the past 18 months and the constraints on production as a result of the COVID-19 Pandemic, Brexit and now the emerging Fuel Shortage means that the availability and pricing of materials is a fluid situation, and one that we cannot control. We are in close contact with our suppliers and continue to monitor the environment we are operating within and so ask for your patience during this time. Timescales that are advised at the time of order are done so based on the current, live, information we have available but as the craziness of the world we live in continues to affect our lives on a near daily basis we cannot be held accountable for any unforeseen delays.*