



Minutes of the Meeting of the Facilities Committee in the Town Hall, Bollington Town Hall at 10.00am on Monday 31st July 2023.

Those Present:

Cllrs: Ken Edwards (KE), Helen Ellwood (HE), Richard Hardwick (RH), John Stewart (JCS), Angela Williams (AW), John Withers (JW).

Chair: Cllr John Stewart

Town Clerk: Julie Mason

Declarations of Interest

Cllr R Hardwick – Brookbank House

Public Forum time

Five members of the public.

Two members of the public were representing Bollington Initiative Trust to ask for support with the family hub at Water Street. BIT had been established to safeguard community assets and they noted they also owned Turners Lodge. They acquired ownership of the Water Street school in 2014. The group had refurbished the toilets, replaced the roof, and updated the first floor and it was now hopefully going to be a family hub. They held an open day on 1st July. The building was run solely by volunteers. They had conducted three surveys and liaised with the other two-family hubs in Cheshire East, one in Wilmslow and one in Crewe.

The plan was that the additional activity in the Water Street Centre will be supported in three phases: - Phase 1 – September 23 to April 24 – entirely through volunteer support as the activities begin to get started. - Phase 2 – April 24 to April 25 when activities will be growing and will need a part-time development manager in addition to volunteers. Grant funding will be needed in this interim stage. Phase 3 – April 25 onwards – the activity levels will have grown to a point where the funding of the part-time manager is sustainable. The cost of supporting the part-time development manager in 2024-25 is estimated to be around £10,000. BIT is asking BTC whether it could commit £5,000 in 2024-25. The remaining funds would be raised through other grant applications. A detailed business case is available on request. A PowerPoint presentation on the Water Street Centre was in the enclosure pack.

Two members of the public who were present objected to any proposed car parking charges at Poolbank car park which Cheshire East could implement in the future. They

referred to a petition which had been conducted over the election period which indicated a strong objection to car parking charges for businesses and restaurants. They felt the town council could increase the precept in 2024/25 and investigate ways in which they could take ownership.

One member of the public was a trustee at BHL and wished to express his views on the land transfer to which they wished to be moved as a freehold.

FC 45/23 To receive and approve apologies for absence:

Nil

FC 46/23 To receive and approve the minutes of the Facilities Committee meeting held on 26th June 2023 (FC 26/23 43/23)

RESOLVED the minutes were accepted as a true and accurate record.

FC 47/23 Matters raised from the minutes.

RESOLVED Cllr JCS was added as a representative to Bollington Initiative Trust.

The Clerk updated the Committee there was no news on the EVC chargers at Bollington Health & Leisure or the Civic Hall car park.

FC 48/23 To note the following payments.

- £220.50 plus for staff work wear.

RESOLVED the payments were accepted.

FC 49/23 To discuss a proposal from the Bollington Initiative Trust on a family hub located on Water Street.

The committee discussed the proposal from the public forum time, and it was in essence fully supported subject to scrutiny from both sides. The business case they presented seemed to be well thought out and evidence based.

RESOLVED the committee would add the support to the BIT family hub to the Corporate Plan and consider the budget heading request for 2024/25.

FC 50/23 To consider a recommendation from a MOP on Poolbank car park in relation to potential changes to be implemented by Cheshire East Council.

The committee obviously did support the objection to parking chargers at Poolbank car park but felt there were no facts to make any firm decision and make possible alternative plans. The questions raised were as follows:

- Would CE transfer the asset to BTC.
- What were the costs involved e.g., upkeep costs, the business rates possibilities, the administration costs
- Would the residents of Bollington be prepared to increase the precept to take over the ownership of the Poolbank car park.

The MOP was thanked for the comprehensive report.

Cllr KE noted as a Ward Cllr he was endeavoring to find out more information from Cheshire East and he informed the committee there was a consultation scheduled in October 2023.

RESOLVED the Transport, Travel WG would be asked to scrutinise the possibility of car parking charges at Pool bank car park and possible alternative solutions.

FC 51/23 To receive the minutes from the Allotment Working Group on 24th July 2023 including Terms of Reference.

RESOLVED the minutes were accepted as a true record.

RESOLVED the Terms of Reference were accepted.

FC 52/23 To receive the minutes for the Town Hall Task Group on 17th July 2023 and 24th July 2023 including their Terms of Reference.

RESOLVED the minutes were accepted as a true record of both meetings.

The Terms of Reference were discussed at length by the Committee as it was indicated the T, H, W, G were still looking for alternative venues. The Committee explained to Cllr RH they wished the T, H, W, G to concentrate on delivering the David Trowler report which had cost circa £5,000 and methods of funding the project and not to consider alternative venues. Cllr, HE apologised that there perhaps should have been a better handover as Cllr RH was unaware of the history as a member of the group. The Chair felt the Clerk would have done this task.

RESOLVED the Terms of Reference were accepted subject to the following amendment;
To ensure the building complies with accessibility requirements. To reduce the carbon footprint of the Town Hall wherever possible within the constraints imposed by the building. To consider the regeneration of the Town Hall to provide a sustainable building by solely using the David Trowler Sustainability Report.

To agree to update the EPC certificates for the Town Hall and Civic Hall

RESOLVED the EPC certificates would be renewed at both buildings.

FC 53/23 To agree the replacement of the noticeboard at the Town Hall at a cost of £2,400.00 plus fitting £200.00.

RESOLVED to accept the quote for a new noticeboard and fitting costs were accepted by the committee for installation.

FC 54/23 To receive quotes for the Civic Hall and make recommendations for a three /five-year plan and to include the risk assessment completed on behalf of the library.

The Clerk has obtained quotes for all the repairs and maintenance for the Committee.

Civic Hall Floor – Quote 1 – Scratch & seal £8,506.40 + VAT, New sprung floor £42,532.00 + VAT. Quote 2 Kardean flooring – £16,950.00, Ravenwood Joinery – would not quote.

Car Park – Potholes – option 1 £1,009.89 or option 2 £582.82

Tree works – Remove 2 sycamore - £150.00. Reduce beech crown - £450.00 or Reduce 2 more crowns of beech - £750.00. Hedge and tree cutting - £250.00.
Hedge maintenance - £250.00

White lining £622.44 job as complete or £368.00 for materials.

Curtains New track for upstairs curtain broken - £275 plus VAT with you to provide scaffold. The cost to replace panel on seating is £210 plus VAT.

Decorating for Civic Hall – interior £1,120.00 plus outside railings £1,095.00

The Clerk noted she had to instruct repair work on the floor due to damage on the floor at the Civic Hall.

The Clerk explained the budget and the position to date, so the Committee were aware.

RESOLVED the Clerk was given authority to carry out the works within the budget for 2023/24 consisting of the tree maintenance, white lining on the car park, potholes, and the curtains.

The Chair asked the Clerk to find out more information on the flooring so see if a new floor was fitted on top if this would also be subjected.

RESOLVED the Clerk would complete a three-year plan with Cllr RH.

FC 55/23 To receive the minutes of the CHUG User Group on 3rd July 2023 and make a decision on storage for the Art Group.

RESOLVED the minutes were accepted

The Clerk had circulated an email from the Art Club that after a discussion in the CHUG meeting there was a dispute about the storage of the art boards. The Art Club wished for them to be always stored downstairs and no other user to move them. The Clerk had advised other users would like them stored upstairs as they were generally in the way, especially BLOG and when they were required the Town Wardens would fetch them free of charge. This was not acceptable to the Art Club and if not kept downstairs they would no longer rent the Civic Hall from BTC.

RESOLVED the Committee made the judgement that the art boards should be kept upstairs, and the decision to leave would be left with the Art Club.

FC 56/23 To receive an update on the CCTV at the Recreational Ground as an increased cost plus to consider SIM cost.

The Committee was made aware that the CCTV was being fitted but the cost of £2,122.63 as there needed to be two lockable cabinets in the office at the pavilion and the reception due to GDPR issues.

RESOLVED the committee accepted the revised quote.

It was also noted that the CCTV would need a SIM card fitted to ensure the CCTV could be monitored at the Town Hall.

FC 57/23 To receive the hard wiring test at the Town Hall.

The hard wiring test had been carried out at the Town hall and the report was in the enclosure pack. It was a standard check which needed carrying out every five years.

RESOLVED the Committee accepted the report.

PART B

Under Standing Orders 3d - Exclusion of the Public.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

It was **Resolved** to move to Part B

Bollington Health & Leisure land transfer

Appendix 1

FC 58/23 Date of the Next Meeting: 9th October 2023 at 10am in the Town Hall

The meeting closed at 11.50 am.

Signed:

Dated: