



Transport and Travel Working Group

Terms of Reference

Function

To consider solutions to reports and complaints relating to transport and travel from residents. Where a solution is not within the power of the Council, refer the issue to the appropriate authority.

Meeting arrangements

Table 1 Transport and Travel Working Group meeting arrangements

Schedule	As set by the Working Group
Venue	Bollington Town Hall
Membership	<ul style="list-style-type: none">• 4 Councillors• Members of the Council who do not normally sit on the Committee may attend, debate but not vote on any item (unless officially substituting for an absent committee member). Unless substituting, attendance by non-committee members will not be counted towards the quorum.• Members of the community with relevant skills and knowledge to collaborate with Councillors to achieve the goals of the Working Group
Quorum	3
Chair/Vice-Chair	To be elected at the first meeting following the AGM
Agendas	Developed by the WG Chair
Minutes	Produced by a nominated WG member and presented to the Town Clerk for next practicable Planning and Town Development Committee. Names of attending members (Councillors and non-Councillors) will be minuted. Non-Councillor members who wish for their name not to be published should speak with the Chair.
Reporting	To Planning and Town Development Committee
Terms of Reference	Reviewed annually at the first meeting following the AGM and ratified at the next available Planning and Town Development Committee
Expenditure	None

Purpose

Consider and propose plans on relation to:

- To examine issues relating to traffic and transport in Bollington,
- To make recommendations for traffic management improvements taking into account any previous decisions and the Bollington Neighbourhood Plan,
- Consider the implications of the Town Council's declaration of a climate emergency on local travel and make recommendations for the promotion of active travel,
- To liaise with other authorities, experts and residents to aid in gathering evidence or forming a recommendation,
- To study plans, visit relevant sites and consider any comments from members of the public (if applicable) before making a recommendation,
- Review of parking facilities and recommendations for improvement,
- Review and recommendation of speed limits in Bollington,
- Monitor traffic issues in Bollington and recommendations for improvement,
- Where relevant, propose consultations with residents, visitors and commuters of Bollington for improvements related to travel and parking.

Approved at the Planning and Town Development Committee meeting 23/05/23