



Minutes of the Meeting of the Facilities Committee Council Chamber, Bollington Town Hall at 10.00am on Monday 31st October 2022

Those Present:

Cllrs: Ken Edwards (KE), Helen Ellwood - Deputy Mayor (HE) *arrived at 10.15am*, Jo Maitland, James Nicholas (JN), Judy Snowball (JS) *arrived at 10.10am*, John Stewart - Town Mayor (JCS).

Chair: Cllr James Nicholas

Town Clerk: Julie Mason

Declarations of Interest

The Clerk had received a gift from Brookbank House

Public

Nobody present

FC 29/22 To receive and approve apologies for absence:

Cllr A Stott due to feeling unwell.

As Standing Order 5d Cllr A Stott had nominated Cllr HE as a substitute member for this meeting.

FC 30/22 To receive and approve the minutes of the Facilities Committee meeting held on 13th June 2022 (FC 15/22 - FC 28/22)

RESOLVED the minutes were accepted as a true and accurate record.

Cllr JS arrived to the meeting

FC 31/22 Matters raised from the minutes

FC 24/22 To approve the repairs to the flat roof at the rear of the property and repair the damp plus the damage to the roof on the Town Hall which is affecting Brookbank House.

There was an issue with the flat roof at the rear of the Town Hall and there was damp in the police room. There was an issue with the roof at the front of the Town Hall.

RESOLVED the Clerk was given delegated authority to resolve the issues subject to approval from the Chair.

RESOLVED the costs to repair the flat roof £2,780.00 plus VAT for flat roof and £465.00 plus VAT for downpipe.

RESOLVED the Clerk was given delegated authority to pay up to £1,000 for the interior repairs.

RESOLVED the monies would be taken from General Reserves for the flat roof and from Brookbank House repairs for the downpipe.

Cllr HE arrived at the meeting.

- To note the cost of the hedge cutter for Town Wardens – £494.43
- To note the cost of a skip at Heath Road Allotments - £133.33 ex VAT
- To note the cost of a new water heater in the Civic Hall - £181.60 ex VAT

FC 32/22 To receive feedback from the Clerk on the transfer of the land at Turner Rise from BTC

The Clerk reported Peaks & Plains that they did not wish to take the land back into ownership. The Clerk was asked if the land could be sold on the open market or taken into ownership by Bollington Initiative Trust.

FC 33/22 To receive the minutes from the Town Hall Task Group on 17th October and 24th October

RESOLVED the minutes were accepted as a true and accurate record
Cllr JCS reported the group had not progressed with an action plan for the Full Council meeting as the group had wished. There have been delays from the architect, but drawings should be available by the end of the year and hopefully quotes available by January. The Chair felt this would not help with budget setting this year and then no decisions could be made due to purdah.

RESOLVED the Working Group would bring back quotes to ensure the Town Hall was compliant by the next meeting.

FC 34/22 To receive and confirm the minutes of the Allotments Task Group meeting held on 21st September.

RESOLVED the minutes were accepted as a true and accurate record.
It was noted Full Council had agreed to the sale of the land to the south of the plot to the neighbour.

FC 35/22 To agree the frequency of checks on Fire Doors as legislation advised

RESOLVED the Town Council would set up a physical check as in the legislation by the Town Wardens which would be documented.

The main check in the Fire Risk Assessment would be relied on every three years.

FC 36/22 To receive feedback from the Chair and the Clerk on the refurbishment of the toilets at the recreational ground and the automatic locking toilets

The Clerk and the Chair reported that they had visited the toilets for refurbishment and auto locking doors.

The Chair suggested that the building could be split, and one section be for both sex toilets and accommodate disabled ones. The other side could be for storage for the cricket team. There was a debate that the monies had been recommended to be removed from the budget which annoyed several members.

Cllr JCS recommended this to be brought to Full Council as a debated budget heading on the 1st November.

FC 37/22 To receive feedback from Energy Aid Utility and alternative suppliers on energy costs for the Town Hall, Brookbank House, the library and Civic Hall and consider the use of Solar panels at the Civic Hall

There had been a desk top survey completed by Utility Aid and the report had been circulated. There had been an indication of an increase in costs of 110% - 120% in gas and 40% - 45% electricity from the existing supplier West Mercia.

RESOLVED the Council would not pursue the option with Energy Aid Utility.

It was agreed the Clerk would retrieve the best price for utilities for next year.

FC 38/22 To discuss the allocated monies in earmarked reserves for extra parking spaces at Pool Bank Car park – Cllr A Stott

Deferred due to absence of Cllr A Stott

FC 39/22 To agree ‘out of hours’ call out at the Civic Hall for staff as opposed to the invoice in the enclosure pack.

The Town Council paid £166.80 to ‘Security Keyholding Limited’ if the fire alarm went off, they would attend site. If they did attend site a member of personnel staff would also be required to attend site. The Clerk enquired of the committee if they felt the contract was worth continuing. It was agreed the Clerk would investigate further and report back at the next meeting.

FC 40/22 To receive a report on stone bus shelters

Cllr KE proposed an improvement programme of the Town Council’s bus shelters.

The four shelters are situated. 1. In Kerridge at Jackson Lane 2. On Grimshaw Lane near no 61. 3. Next to War Memorial Gardens on Palmerston Street 4. Next to the viaduct on Wellington Road. He proposed a two-year refurbishment programme.

Complete a survey and carry out any necessary basic repairs on all shelters to ensure safety for users. internal lighting possibly solar powered. Year 2 Place a notice board in each A2 size advertising the ownership by Bollington Town Council and the Ward Councillors contacts details with a cartoon created by local children. The objective is to make our traditional stone shelters attractive adverts for the Council and much more welcoming places to sit and wait for a bus.

RESOLVED the Committee supported the proposal and wished it to be added to the budget next year at a cap of £500.00

PART B

Under Standing Orders 3d - Exclusion of the Public.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.

It was **Resolved** to move to Part B

Brookbank House lease

RESOLVED the Town Council would pay for the service and repairs of the boiler.

RESOLVED the increase in rent with the retail index cost would not be enforced with the tenant there would be a negotiation and a realistic compromise reached.

Transfer of land to Bollington & Health Leisure

RESOLVED the committee gave authority to allocated £500 plus VAT initially and the Committee gave the Clerk delegated authority with the approval of the Chair and the Mayor to allocate extra funds from the general reserves.

FC 41/22 Date of the Next meeting: 12th December 2022 at 10am in the Town Hall

Meeting closed at 12.00 pm

Signed:

Dated: